



JAIPUR ZILA DUGDH UTPADAK SAHAKARI SANGH LTD. JAIPUR

Near Gandhi Nagar Railway Station, JAIPUR- 302015

PABX:- 0141-2713666-69 Ext. 450
Website : jaipurdairy.com

FAX: - 0141-2711075
Email: dtcjicaproject@jaipurdairy.com

OFFLINE TENDER DOCUMENT

FOR

SUPPLY OF MESSENGER BAG WITH HANDLE

एकल चरण – दो भाग निविदा

JAIPUR ZILA DUGDH UTPADAK SAHAKARI SANGH LTD.

JAIPUR

Near Gandhi Nagar Railway Station, JAIPUR- 302015

SIGNATURE OF THOFF LINOFF LINE TENDERER
WITH OFFICE SEAL & DATE

Table of Contents

Disclaimer :

Critical Dates :

Notice Inviting Bid/Tender :

Section I: Instructions to Bidders and Bid Data (ITB):

Section II: Evaluation and Qualification Criteria:

Section III: Terms of Reference (TOR):

Section IV: Bidding Forms :

Technical Proposal (Bid)

(I) Financial Proposal (Bid) :

(II) Section V : Contract Forms and Performance Security :

Disclaimer

- A. The information contained in this e-tender/Bid document provided to the Bidder(s), by or on behalf of Jaipur Zila Dugdh Utpadak Sahakari Sangh Limited or any of its employees or advisors, is provided to the Bidder(s) on the terms and conditions set out in this offline-tender/Bid document and all other terms and conditions subject to which such information is provided.
- B. The purpose of this e-tender/Bid document is to provide the Bidder(s) with information to assist the formulation of their Proposals. This e-tender/Bid document does not purport to contain all the information which each Bidder may require. This e-tender/Bid document may not be appropriate for all persons, and it is not possible for Jaipur Zila Dugdh Utpadak Sahakari Sangh Limited, its employees or advisors to consider the business/ investment objectives, financial situation and particular needs of each Bidder who reads or uses this offline-tender/Bid document. Each Bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this e-tender/Bid document and where necessary obtain independent advice from appropriate sources.
- C. Jaipur Zila Dugdh Utpadak Sahakari Sangh Limited, its employees and advisors make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the e-tender/Biddocument.
- D. Jaipur Zila Dugdh Utpadak Sahakari Sangh Limited may, in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this offline-tender/Biddocument.

Jaipur Zila Dugdh Utpadak Sahakari Sangh Ltd., Jaipur Near Gandhi Nagar Railway Station, Jaipur

PABX No. : 91-0141-2713666-69 (4 Lines), Sales :91-0141-2713670 Fax No. : 0141-2711075

E-Mail : dtcjicaproject@jaipurdairy.com

Website : <http://www.jaipurdairy.com>

Critical Dates

S.No	Particulars	Date
1.	Date & time of uploading tender document by Jaipur Dairy.	26.04.2025 at 2.00 PM
2.	Date from which Bidding Document will be provided from the web-site of Jaipur Zila Dugdh Utpadak Sahakari Sangh Limited i.e. www.jaipurdairy.com or can be downloaded from e-procurement or State Public Procurement Portal	26.04.2025 at 02.00 PM
3.	Pre-Bid meeting at JZDUSS LTD. HQ, Jaipur	29.04.2025 12.00 PM
4.	Last time and date upto which Bids can be submitted/ uploaded on e- procurement website	02.05.2025 Upto 02.00 PM
5.	Last date & time for submission of fees following in original and physical form:	02.05.2025 Upto 03.00 PM
	Bid-security/EMD: Rs. 18,000/- by DD / banker cheque / pay order (CTS only)/ BG in name of Jaipur Zila Dugdh Utpadak Sahakari Sangh limited., Jaipur	
	Tender document fee: Rs. 500 by DD / banker cheque / pay order (CTS only) in name of Jaipur Zila Dugdh Utpadak Sahakari Sangh limited., Jaipur	
6.	Time and date of opening of Technical Bid	03.05.2025 upto 02.00 PM
7.	Time and date of opening of Financial Bid	To be informed later

Jaipur Zila Dugdh Utpadak Sahakari Sangh Ltd., Jaipur

Near Gandhi Nagar Railway Station, Jaipur

PABX No. 0141-2713666-69 (4 Lines)

Sales :91-01412713670 Fax No. : 0141-2711075

E-Mail: dtcjicaproject@jaipurdairy.com

Website :<http://www.jaipurdairy.com>

TENDER – FORM

Subject: offline tenders are invited from experienced and financially sound tenderers for Messenger Bag with handle

Pre-Bid meeting	: 29.04.2025 at 12:00 PM At Meeting Board room of Jaipur Dairy Plant, Near Gandhi Nagar Railway station, Jaipur
1) Last Date & Time For Submission/uploading	: 02.05.2025 till 02:00 PM
2) Tender form fee, tender processing fee & EMD is to be deposited as per schedule	: 02.05.2025 till 03:00 PM
3) Estimated value of Contract	: Rs. 9 Lakh
4) Date & time for opening of the off line tender (Technical bid only)	: 03.05.2025 at 02:00 PM
4) Earnest Money Deposit:	Tender form must be accompanied with Earnest Money of Rs. 18,000/- The EMD should be in the form of DD/BG in favour of <u>“JAIPUR ZILA DUGDH UTAPADAK SAHAKARI SANGH” payable at Jaipur without which thoff linoff line tender form will not be considered.</u>
5) Tender Fee (non-refundable) :	Rs.500/-(Rs. Five hundred only) by Demand draft only in favour of “JAIPUR ZILA DUGDH UTAPADAK SAHAKARI SANGH LIMITED” payable at Jaipur.

Note: The above referred fees & EMD to be deposited at following address:

Jaipur Zila Dugdh Utpadak Sahakari Sangh Ltd.,
Near Gandhi Nagar Railway Station: 302015

- 6) The complete Bidding Document including the Conditions of Contract, Evaluation and Qualification Criteria, Terms of Reference, Bidding Forms, Procedure of Bidding etc. can be seen at www.jaipurdairy.com. Alternatively, these may be seen and downloaded from the website of State Public Procurement Portal, <http://sppp.rajasthan.gov.in> and website of e-procurement <http://eproc.rajasthan.gov.in> and the price of Bidding Document, Bid Security/ Bid Securing Declaration, as applicable and Processing Fee, the scan copy of these documents must be uploaded on e-procurement.

The original Demand draft/ Banker’s cheque/ Bank Guarantee in the specified format, from a Scheduled Bank in India, shall be submitted personally or dropped in the Bid Box or by post in sealed envelopes deposited in the office of **Jaipur Zila Dugdh Utpadak Sahakari Sangh Ltd., Near Gandhi**

Nagar Railway station at Jaipur-302015 after last time and date of Bid submission and before Time and date of opening of technical Bid, failing in which the bid shall be rejected.

- 7) Jaipur Zila Dugdh Utpadak Sahakari Sangh Ltd., Jaipur is not bound to accept the successful Bid and may reject any or all Bids without assigning any reason thereof.
- 8) The Bidders shall have to submit proofs of their GST registration and the Permanent Account Number (PAN) of Income Tax.
- 9) For any query regarding the BID, the bidder can contact to competent authority Project Co-ordinator
Phone No. 0141-2713666 Ext. 450

10) NOTE- Important Instruction:- The Law relating to procurement “The Rajasthan Transparency in Public Procurement Act, 2012” [hereinafter called the Act] and the “Rajasthan Transparency in Public Procurement Rules, 2013” [hereinafter called the Rules] under the said Act have come into force which are available on the website of State Public Procurement Portal <http://sppp.rajasthan.gov.in> Therefore, the Bidders are advised to acquaint themselves with the provisions of the Act and the Rules before participating in the bidding process. If there is any discrepancy between the provisions of the Act and the Rules and this Bidding Document, the provisions of the Act and the Rules shall prevail.

NIT

जयपुर जिला दुग्ध उत्पादक सहकारी संघ लि., जयपुर
गांधी नगर रेल्वे स्टेशन के पास, जयपुर – 302015

क्रमांक (एफ२/जमिदुसरासि/जायका/2025/ २५५०-५२

दिनांक २५/०४/२०२५

जयपुर दुग्ध संघ में संचालित जायका प्रोजेक्ट के अन्तर्गत दुग्ध उत्पादकों, दुग्ध समिति की प्रबन्ध कार्यकारणी सदस्यों एवं समिति सदस्यों को मैसेन्जर बैग संघ स्तर से कय कर दिये जाने हैं। मैसेन्जर बैग कय किये जाने हेतु ऑफलाईन माध्यम से निविदा आमन्त्रित की जाती है, जिसकी विस्तृत सूचना एवं महत्वपूर्ण तिथियां sppp.rajasthan.gov.in पर देखी जा सकेगी। निविदा का विवरण मय निविदा प्रपत्र के वेबसाईट www.jaipurdairy.com पर उपलब्ध हैं।

[Signature]
प्रबन्ध संचालक

प्रतिलिपि :-

1. उपप्रबन्धक (प्रचार-प्रसार) दुग्ध संघ, जयपुर को भेजकर लेख हैं कि निविदा सूचना को समाचार पत्र में प्रकाशित करवाने का श्रम करावें।
2. सहायक प्रबन्धक (एएन), पशु आहार संयन्त्र, कालाखेरा को भेजकर लेख हैं कि उक्त निविदा सूचना को सूचना पट्ट पर नस्था करावें।
3. सूचना पट्ट, दुग्ध संघ, जयपुर
4. कार्यालय प्रति/मास्टर फाईल

[Signature]
प्रबन्ध संचालक

अनुभाग -I

Instructions to Bidders

INSTRUCTIONS FOR SUBMISSION OF E-TENDER FORM & DOCUMENTS

1. The bidders who are interested in bidding can download tender documents from <http://eproc.rajasthan.gov.in>
2. Bidders who wish to participate in this tender will have to register on <http://eproc.rajasthan.gov.in>. To participate in online tenders, Bidders will have to procure Digital Signature Certificate (type III) as per Information Technology Act-2000 using which they can sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency, i.e. TCS, safecrypt, Ncode etc. or they may contact- procurement Cell, Department of IT & C, Government of Rajasthan for further assistance. Bidders who already have a valid Digital certificate need not procure a new Digital Certificate.
Address: e-Procurement Cell, RISL, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur
3. Bidders shall submit their offer on-line in Electronic formats both for technical and financial proposal, however D.D. for Tender fees, Processing Fees and E.M.D. should be submitted manually in the office of Tendering Authority Before date & time of opening of technical bids and scanned copy of D.D. should also be uploaded along with the online bid.
4. Before electronically submitting online tenders, it should be ensured that all tender papers including conditions of contract are digitally signed by the tenderer.
5. The scan copy of tender form, rates & other relevant documents duly signed by Tenderer should be submitted online only.
6. If required by the tenderer, training may be given by DOIT, Yojana Bhawan, Bidder Contact: E-Procurement Cell, 1st Floor, Yojana Bhawan Tilak Marg, C-Scheme, Jaipur. Help Desk MOBILE:+91-7878007972, +91-7878007973, or 180030702232
"Tollfree,
24X7"

E-mail- eproc@rajasthan.gov.in
7. Tender Form & hand written rates would not be accepted in Tender Box,
8. Please read carefully the steps of submitting Tender online.
9. Bidders are also advised to refer "Bidders manual" available under "Downloads" section for further details about the e-tendering process.

Grievance Redressal during procurement process

Grievance Redressal

Any grievance of a Bidder pertaining to the procurement process shall be by way of filing an appeal to the Appellate Authority, as specified below:

Appellate Authority:- Chairman, Jaipur Zila Dugdh Utpadak Sahakari Sangh Limited

Appendix A: Grievance Handling Procedure during Procurement Process (Appeals)

Filing an appeal

If any Bidder or prospective Bidder is aggrieved about any decision, action or omission of the Procuring Entity, he may file an appeal to Appellate Authority, as may be designated for the purpose, within a period of ten days from the date of such decision, action, or omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bid before the opening of the financial Bid, an appeal related to the matter of Financial Bid may be filed only by a Bidder whose technical Bid is found to be acceptable.

(1) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) Determination of need of procurement;
- (b) Provisions limiting participation of Bidders in the Bid process;
- (c) The decision of whether or not to enter in to negotiations;
- (d) Cancellation of a procurement process;
- (e) Applicability of the provisions of confidentiality.

(2) Form of Appeal

- (a) An appeal shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to Appellate Authority, in person or through registered post or authorized representative.

(3) Fee for filing appeal

- (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's Cheque of a Scheduled Bank payable in the name of Appellate Authority concerned.

(4) Procedure for disposal of appeals

- (a) The Appellate Authority, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,
 - (i) Hear all the parties to appeal present before him; and
 - (ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall be placed on the State
- (e) Public Procurement Port

FORM NO.1

[See rule83]

Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012

Appeal Noof

Before the (Appellate Authority)

1.Particulars of appellant:

(i) Name of the appellant:

(ii) Official address, if any:

(iii)Residential address:

2.Name and address of the respondent(s):

1.

2.

3.

3. Number and date of the order appealed against and name and designation of the officer / authority who

passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of there representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

.....
.....

..... (Supported by an affidavit)

7.Prayer:

.....
.....

Place

Date

Applicant's Signature

अनुभाग II

निविदादाताओं की अर्हता, पात्रता एवं मूल्यांकन की शर्तें

1^o बोलीदाता/संवेदक द्वारा विभिन्न पंजीकरण इत्यादि का विवरण निम्नानुसार प्रस्तुत किया जावेगा :-

क्रम संख्या	विवरण	रजि.सं.	वर्ष	पंजीकरण दिनांक	संलग्नक क्रमांक
1	वस्तु एवं सेवा कर (GST)				
2	आय कर (पैन नंबर)				
3	राजस्थान दुकान एवं वाणिज्यिक संस्थान अधिनियम 1958 या इण्डियन पार्टनरशिप एक्ट 1932 के अन्तर्गत या इण्डियन कम्पनी एक्ट 1956 के अन्तर्गत या बीआरएन या संस्था आधार				

2. निविदादाता प्रतिष्ठित उत्पादक/डिस्ट्रीब्यूटर/डीलर/सेवादाता होना चाहिये।
3. निविदादाता को निविदा प्रपत्र फीस, आर.आई.एस.एल. प्रोसेसिंग फीस, ई.एम.डी. राशि जमा करवाना आवश्यक है अन्यथा निविदा निरस्त कर दी जावेगी।
4. निविदादाता द्वारा जयपुर संघ अथवा संघ के अधिकारियों/कर्मचारियों के विरुद्ध (संघ से सम्बन्धित कार्य के बारे में) किसी भी न्यायालय अथवा कहीं और किसी भी प्रकार का वाद लम्बित होने पर निविदा में भाग नहीं ले सकते।
5. निविदादाता जिन्हे पूर्व में संघ द्वारा किसी भी कारण से अयोग्य किया गया है/निलम्बित/ अनुबंध निरस्त किया गया है/ब्लेक लिस्टेड किया गया है वे इस निविदा में भाग नहीं ले सकते।
6. निविदादाता जिनका संघ के किसी भी अधिकारी/कर्मचारी/संचालक मण्डल के सदस्य से/दुग्ध समितियों के पदाधिकारी वित्तीय सम्बन्ध है वे इस निविदा में भाग नहीं ले सकते।
7. निविदादाता जिनका संघ के संचालक मण्डल के सदस्य/दुग्ध समितियों के पदाधिकारी/अधिकारी /कर्मचारी से रक्त सम्बन्ध है वे इस निविदा में भाग नहीं ले सकते।
8. निविदादाता जो दिवालिया /नाबालिग/अस्वस्थ मस्तिष्क के हैं वे इस निविदा में भाग नहीं ले सकते।
9. निविदादाता जो संघ के समान/प्रतिस्पर्धी कार्य/व्यापार में लिप्त हैं वे इस निविदा में भाग नहीं ले सकते।
10. निविदादाता वर्तमान में किसी भी अन्य प्रतिस्पर्धी ब्रांड के कार्यालय/संयंत्र में अनुबंध के अंतर्गत कार्यरत हैं वे इस निविदा में भाग नहीं ले सकते।
11. पशु आहार संयंत्र, कालाडेर में सुरक्षा कार्य के अनुबन्धित ठेकेदार, पशु आहार संयंत्र, कालाडेर के सभी अनुबन्धित ठेकेदार जयपुर दुग्ध संघ की निविदाओं में भाग नहीं ले सकते।
12. वे निविदादाता जिनको निविदा में भाग लेने से सीमित किया जाता है उसके लिये निविदा की विशेष शर्तों में मय सीमित करने का आधार का उल्लेख किया जावेगा।
13. निविदादाता द्वारा प्रस्तुत शपथ पत्र में दी गई घोषणा गलत पाये जाने पर धरोहर/सुरक्षा राशि/बैंक गारंटी/अन्य देय भुगतान संघ में जब्त समझी जावेगी एवं टेण्डर की अवधि के दौरान तथ्य उजागर होने पर टेण्डर को निरस्त भी किया जा सकेगा। जिसके लिए निविदादाता स्वयं जिम्मेदार रहेगा।
14. निविदादाता को निविदा से सम्बन्धित सभी शर्तें माननी होंगी। निविदादाता द्वारा सशर्त निविदा प्रस्तुत किये जाने पर वह निविदा निरस्त मानी जावेगी।
15. निविदादाता को जी.एस.टी. में पंजीकृत व पेन नम्बर का प्रमाण पत्र प्रस्तुत करना होगा।
16. निविदादाता को प्रपत्र में वांछित सभी फार्म भरकर हस्ताक्षर मय सील अंकित कर प्रस्तुत करना होगा।
17. लेबर सम्बन्धी निविदादाता के पास नियमानुसार श्रम विभाग का लेबर लाईसेन्स, पी.एफ. एवं ई.एस.आई. में पंजीकरण होना आवश्यक है।
18. निविदादाता को निविदा प्रपत्र व संलग्न दस्तावेजों के प्रत्येक पृष्ठ पर हस्ताक्षर एवं सील अंकित करनी होगी।
19. एम.एस.एम.ई. निविदादाता को किसी भी प्रकार की टेण्डर फार्म राशि ई.एम.डी./सिक्योरिटी राशि में छूट नहीं दी जावेगी।
20. परिवार के सदस्य जिनके निविदादाता से रक्त सम्बन्ध हैं और जो निविदादाता पर आश्रित हैं वे निविदा में भाग नहीं ले सकते।

अनुभाग III (A) Terms of Reference

General Terms & Conditions of the off line tender

Tenders for supply of Messenger Bag with handle.

- 1.1 Tentative quantity (annual) approximately: 3000 Nos.
- 1.2 The Managing Director, JZDUSS Ltd. reserves the right to reject any or all the off line tenders in full or part there of which in his opinion justifies such action without further explanation to the bidders.
- 2.0 TENDERING TERMS:
- 2.1 The off line tender must be submitted, strictly as per the off line tender document.
- 2.2 No tenders/rates by way of Fax/Telegram/Telephone/Telex/e-mail etc. will be accepted / considered unless JAIPUR DAIRY specifically asks for rates through such mode of communication.
- 2.3(1) Rates must be quoted F.O.R. Jaipur dairy. After issue of letter of approval Jaipur dairy. Quantity anticipated which may vary substantially on either side. The bidder is required to quote only one rate on FOR Jaipur dairy basis.
- 2.3(2) The rate must be offered against the specified item. The net rate must be inclusive of all charges and any other levies or duties or taxes (Except GST) etc. chargeable on the products. Octroi where-ever applicable will be inclusive in net rate.
- 2.3 (3) The rates quoted should remain open (valid for acceptance) for a minimum period of 120 days from the last date of Bid submission.
- 2.3(4) GST prevailing up to the date of submission of the rates must be excluded in the quoted rate. This however, should be shown separately. In the event of any subsequent increase / decrease in the tariff of GST by the Government (State or Central), the same will be considered. However, the increased GST due to change in slab shall be payable to the bidder.
- 2.3(5) The rate should confirm as far as possible to the packing unit mentioned in the list and different rates for difference packing should be avoided. Further, only total price should be offered against the specified item. However, the details of the cost of the item may be shown separately on item wise basis and it's entirely up to the Jaipur dairy to give any consideration to the same. Approval of rate will be for the item as a whole as specified in specification.
- 2.3(6) The contract period will be of one year which can be extended upto 3 months. The bidders are required to note that purchase orders released by the Jaipur dairy within the contract period and extended period, if any, i.e. the first day to the last day of the contract period (including the extended period, if any) shall have to be executed by them.
- 2.3(7) The words 'No Quotation' should be written across any or all the items in the list which a bidder does not wish to tender. Any change or insertion of any other conditions or stipulations of blanks in the above terms of supplies are not allowed and if found so, shall render the off line tender liable to be rejected without notice.
- 2.3(8) Supplies are required to be supply the contracted item to the Jaipur dairy, within 30 days from the date of orders or as settled with the bidder or as provided in acceptance of tender and letter of approval.
- 2.3(9) The above period of execution will be counted from the date of orders. Liquidated damages will be recovered for the days in excess of the period prescribed for supply. It will also be open to the Jaipur dairy to return the goods which are delivered later than the stipulated period and effect risk purchase in such cases or in case it is found that the goods received are not as per the prescribed specification.
- 2.3 (11) The quantities to be allocated shall be subject to various other provisions given in the off line tender document. However, the maximum quantity allocated may decrease /increase from the proposed quantity for which earnest money has been deposited.
- 2.3 (12) Jaipur dairy, reserves the right to select one or more firms for supply of tendered item(s) for operational flexibility, consistent and regular supplies etc. Normally this shall be done at the rates of the qualified lowest. Jaipur dairy, also reserves the right to allocate quantities in the ratio it deems appropriate with higher weightage to the qualified lowest bidder. Such ratio could be 65:35 - higher/greater part being that for the lowest. Jaipur dairy, may decide to allot lower quantities to bidders whose supplies as approved bidders have not been consistently found to be conforming to the quality/service and specifications during the past contracts.

- 2.3(13) Jaipur dairy, also reserves the right to approve more than one bidder at different rates. The party other than the lowest shall be termed as alternate bidder(s). Purchase Orders on such alternate bidder(s) shall be placed on failure of the first party on account of non-conformance to the prescribed quality/services/ other terms & conditions as given in thoff linoff line tender/Rate Approval Letter. This shall be deemed risk purchase.
- 2.3(14) The specifications, conditions, schedules drawing of thoff linoff line tender constitute an integral part of thoff linoff line tender.
- 2.3(15) In case risk purchases are not affected for any reasons and approved bidder supplies the goods beyond the prescribed time i.e. after expiry of the scheduled time and if such delayed supplies are accepted by the Jaipur dairy such late receipt of goods shall be subject to late penalty at following rates:-
- If the delay is by one day beyond the scheduled period of supply then a penalty of 1% will be imposed.
 - If the delay is more than one day but less than three days, penalty @ 2% will be imposed.
 - If the delay is more than three days but less than four days, penalty @ 3% will be imposed.
 - If the delay is more than four days but less than five days, penalty @ 4% will be imposed.
 - However, in case of persistent delay in the supply of material by the bidder, the rate contract may be cancelled and security and all due payment will be forfeited by the Jaipur dairy.
- 2.3(16) The Jaipur dairy reserves the right to reject the supplied goods or to accept the related supplies if it so desire by imposing deduction to a maximum of 5% in case of delays beyond one month as stipulated above. The JAIPUR DAIRY further reserves the right to extend the period of supply in case a request in time giving full justification for the causes or factors leading to delay are reported by the bidder before the expiry of the delivery period.
- 2.3(17) Short supply compensation of 10% shall be recovered by Jaipur dairy from the bidder for the quantity of material which may ultimately be failed to supply.
- 2.3 (18) Supplies may be upto the extent of \pm 5% of the total ordered quantity.

3.0 RATE CONTRACT

- 3.1 That after the delivery of goods at Jaipur dairy the same shall be accepted by the Jaipur dairy after its preliminary inspection for the purpose of use and consumption of goods if are found to be upto the mark and there after 100% of the value of the goods shall be paid to the bidder as per terms of payment.

4.0 INSURANCE:

The bidder shall arrange insurance coverage at its own cost according to the dispatch instructions issued by Jaipur dairy. Bidder should cover all dispatch. However, to avoid any complications that may arise at the time of settlement of claims for the transit losses it is proposed that the insurance coverage shall be arranged by the bidder as under:

- The insurance coverage shall have to be arranged commencing from their warehouse/ works to the warehouse of the Jaipur dairy (All transit risk).
- Bidders are requested to take insurance with any Nationalized Insurance Company.
- The cover provided by the insurance shall be in such amount so as to allow complete replacement for any item's loss or for its damages.

5.0 PAYMENT:

100% payment will be made within one month of receipts of goods, in satisfactory condition after quality verification adjusting deductions/penalties if any from the bill. DD / RTGS charges would be borne by bidder.

6.0 Demurrage:

The bidder shall bear and reimburse Jaipur dairy demurrage charges, if any, paid by the Jaipur dairy on behalf of the bidder, forwarding the above documents.

7.0 REJECTION:

7.1 Further the Jaipur dairy reserves the right to reject the stores either in full or in part, if at the time of delivery, it is noticed that the items/ stores supplied do not confirm to the description and quality stipulated in thoff linoff line tender. In such event Jaipur dairy shall inform the bidder immediately after such defect/quality problem is noticed. The rejected quantity will be straight away being treated as non-supply.

- 7.2 If on rejection of the stores by the Jaipur dairy or consignee at destination the bidder fails to make satisfactory supplies within the stipulated period of delivery, the Jaipur dairy shall be at liberty to:
- a) Allow the bidder to submit the store, in replacement of those rejected, within a specified time, the bidder bearing the cost, if any, on such replacement, without being entitled to any extra payment on that account.
 - b) Cancel the contract and purchase or authorise the purchase of items or others of a similar description (stores do not exactly comply with the particulars in the opinion of the Jaipur dairy, which shall be finally at the risk and cost of the bidder.
 - c) If, however, due to exigencies of the plant, such replacement either in whole or in part is not considered feasible, plant shall be at liberty to use such material and deduction as per the formula given in table will be made. However, the suitability of such material being fit for use will be subject to clearance by the, Jaipur dairy. Further, in such situation the plant shall inform the bidder regarding such decision at the earliest and will give an opportunity to the bidder for being heard and the reasons for such deductions will be communicated.
- 7.3 Any stores rejected shall under all circumstances lie at the risk of the bidder from the moment of such rejection till their removal and if such stores are not removed by the bidder within such reasonable period as may be decided by the Jaipur dairy the Jaipur dairy may dispose off such stores at the bidder's risk and account and retain such portion of proceeds as may be necessary to cover any expenses incurred in connection with such disposal. The Jaipur dairy shall also be entitled to recover handling and storage charges for the period during which the rejected stores are not removed. This will include the cost of disposal when necessary.
- 8.0 The bidder shall, at all time, indemnify the Jaipur dairy against all claims which may be made in respect of the stores or infringements of any right protected by patent, registration of design or trademark etc. provided always that in the event of any claim in respect of alleged breach of letters, patents, registered design of trade mark being made against mark the Jaipur dairy shall notify the bidder or the same and the bidder at his own expenses, either settle any dispute or face any litigation and bear expenditure related to the same that may arise there from.
- 9.0 The terms and conditions mutually agreed shall be subject to the force majeure clause. Neither the bidder nor the Jaipur dairy shall be considered in default in performance of its obligations hereunder, if such performance is prevented or delayed because of war, hostilities, revolutions, civil commotion, strike epidemic, accident, fire, wind, flood, earthquake or because of any law, order, proclamation, regulation, or ordinance of any Government or nature, beyond the reasonable control of the party effected. Should one or both the parties be prevented from fulfilling his/their contractual obligations by a state of Force Majeure lasting continuously for a period of six months, the two parties should consult with each other regarding the future implementations of the agreement/ purchase order.
- 10.0 In the event of any dispute in the interpretation of the terms of this agreement/ purchase order or difference of opinion between the parties on any point in the purchase order arising out of, or in connection with the agreement/accepted purchase order or with regard to performance of any obligations hereunder by the either party, the parties hereto shall use their best efforts to settle such disputes or difference of opinion amicably by mutual negotiations. In case of any disputes, the case will be referred to process as specified at Appendix A : Grievance handling procedure during procurement process (Appeal).
- 11.0 The present contract shall be governed overall by Rajasthan Cooperative Societies Act and allied laws.
- 12.0 The bidder has to deposit Rs.110/- to Jaipur dairy as Anshdan to become nominal member of the Jaipur Dairy
- 13.0 The order against this tender/ agreement is not transferable, sub letting and transferring of contract is prohibited.
- 14.0 All the documents and drawing supplied by the Jaipur dairy must be treated as 'CONFIDENTIAL' must not be copied, reproduced, transmitted, or discussed otherwise in whole or part, not duplicated, modified, divulged, or discussed to any third party nor used in any other way without the consent of Jaipur dairy in writing.
- 16.0 a) All the bidders without fail, should furnish full technical details about their items tendered.
b) Jaipur dairy, can inspect the works of the bidder / approved bidder, with or without notice, in order to assess that the firm is having adequate infrastructure and facilities for the manufacture of thoff linoff line tendered item as per the quality specification/to check that the supplies are being made strictly as per our specifications.
- 17.0 The quantities mentioned in the off line tender are tentative and the actual quantities to be procured may vary upward or downward suiting to the actual requirements.
18. Jaipur dairy also reserves the right to blacklist, if the performance of approved bidder with respect to quality and time of supply etc. is found unsatisfactory. Jaipur dairy also reserves the right to forfeit the bid

security/performance security side by side to recover other due amounts in any other way including legal recourse.

19.0 Jaipur dairy may not consider the application of such applicant who has earlier been debarred/censured/black listed or even those firms who have on their rolls employees / executives / proprietors / partners of another already debarred/censured/black listed firms in one or the other capacity. However, decision of Jaipur dairy, shall be final in this regard.

20. No item and condition in addition to the above mentioned will be agreed to. The conditional offer/price bid which reflect/ affect the price of quoted item shall be liable for rejection out rightly without any reference.

Technical Specification of Messenger bag with handle: -

- **Closure type** :- Zipper
- **Outer material** :- Faux Leather
- **Style** :- Western
- **Number of pockets** :- 8 (Minimum)
- **Lining** :- Leather

About this item

- **MATERIAL:**

1. Should have well-crafted foam pad and water repellent fabric for protection.
2. Carry handle and removable shoulder strap.
3. Durable, and lightweighted at 900 grams (not more than).

- **DIMENSIONS:**

1. Min. (L)40 cm x Min. (W)12cm x Min.(H)27 cm.
2. Handle height is 10cm/3.93 inch.
3. Max strap length should be above is about 125 cm.
4. Designed to fit most 15 - 15.6-inch.(Minimum)

- **STORAGE:** Double zipper compartment + 1 secure padded laptop pocket + 1 zipper pocket + 2 slip pockets + 2 pen slots+ 1 back zipper pocket + 2 front zipper pockets (Minimum).

- **CONVINENCE:** Travel with all of your must-have business essentials stashed inside this briefcase, should look professional and not bulky even when full.

Additional Information

1. **Warenty - 3 Month minimum**
2. Water resistant
3. Colour – Dark Brown/ Black

- Print as per Project logo & Print “Jaipur Zila Utpadak Sahakari Sangh Ltd., Jaipur Under DTC-JICA Project.
- Sample should be privoded for technical evaluation.

अनुभाग III (B)

निविदा की सामान्य शर्तें

1. निविदा प्रपत्र दो भागों में है (तकनीकी भाग – भाग अ एवं वित्तीय भाग – भागब)। निविदादाता द्वारा दोनो भाग अलग अलग भरे जाने हैं एवं दोनो ही भाग अलग अलग लिफाफों में सीलबंद कर प्रस्तुत करना होगा तथा लिफाफे पर फर्म का नाम इत्यादि विवरण अंकित करना आवश्यक है। ई-टेंडर होने की स्थिति में भाग "अ" तथा भाग "ब" अलग-अलग अपलोड किये जाने हैं।
2. निविदादाता द्वारा प्रस्तुत निविदा के भाग "अ" के साथ विशेष शर्तों के अनुसार धरोहर राशि (अरनेस्ट मनी), टेंडर फार्म फीस के ड्राफ्ट जयपुर जिला दुग्ध उत्पादक सहकारी संघ लि0, जयपुर के नाम संलग्न करनी होगी एवं टेंडर प्रोसेसिंग फीस का ड्राफ्ट MD RISL के नाम जमा करवाना होगा। जिसके अभाव में निविदा निरस्त मानी जावेगी। सफल निविदादाता की धरोहर राशि सुरक्षा राशि के पेटे समामेलित कर दी जावेगी। ई-टेंडर होने की स्थिति में धरोहर राशि, टेंडर फार्म फीस एवं टेंडर प्रोसेसिंग फीस के ड्राफ्ट की स्कैन की हुई कॉपी भाग "अ" के साथ अपलोड की जानी है तथा मूल ड्राफ्ट इस कार्यालय में दिये गये निर्देशों के अनुसार जमा करानी आवश्यक हैं।
3. असफल निविदादाताओं को निविदा प्रक्रिया पूर्ण होते ही उनकी धरोहर राशि लौटा दी जावेगी।
4. धरोहर राशि निम्न कारणों से जब्त की जायेगी :-

1. यदि निविदादाता निविदा खुलने के पश्चात अपनी निविदा वापस लेता है या परिवर्तन करता है।
2. यदि निविदादाता दर स्वीकृति पत्र में दिये गये समय के अंदर सुरक्षा राशि एवं अनुबन्ध नहीं करता है।

नोट : यदि उक्त कारण से निविदादाता की धरोहर राशि जब्त की जाती है तो वह पार्टी भविष्य में संघ में किसी भी निविदा प्रक्रिया में भाग नहीं ले सकेगी। ऐसे निविदादाता जिनकी धरोहर राशि पूर्व में जब्त की जा चुकी है वे इस निविदा में भाग लेने के लिये अयोग्य होंगे।

5. भाग "अ"के साथ सभी प्रकार के दस्तावेज इत्यादि संलग्न/अपलोड किये जाने आवश्यक है। कोई भी आवश्यक दस्तावेज नहीं होने की स्थिति में निविदा अस्वीकृत कर दी जावेगी। भाग "ब" के लिफाफे में सिर्फ वित्तीय भाग ही होना चाहिए।
6. सफल निविदादाता को (विशेष शर्तों के अनुसार, यदि आवश्यक हो तो) बैंक गारन्टी दिया जाना अनिवार्य हैं। जो कि अनुबन्ध समाप्ति की अवधि के छः माह पश्चात तक वैध की होना अनिवार्य हैं।
7. अनुबन्ध की अवधि को संतोषजनक कार्य होने की स्थिति में तीन माह हेतु उन्हीं शर्तों पर बढ़ाया जा सकेगा।
8. अनुबन्ध हस्ताक्षरित करने से पूर्व विशेष शर्तों के अनुसार सिक्क्यूरिटी के रूप में अनुबन्ध राशि की 5 प्रतिशत, राशि जमा करानी होगी जिस पर कोई ब्याज देय नहीं होगा। सुरक्षित राशि अनुबन्धित कार्यावधि सफलतापूर्वक समाप्ति के पश्चात लौटाई जा सकेगी।
9. निविदा प्रपत्र के विशेष शर्तों में कार्य सम्बन्धी समस्त विवरण व शर्तों का विवरण दिया गया है। निविदादाता को इनके प्रत्येक पृष्ठ पर अपने हस्ताक्षर अंकित करके चाहे गये समस्त दस्तावेजों को स्वयं सत्यापित फोटो प्रति तथा अमानत राशि का ड्राफ्ट संलग्न करते हुये पृथक रूप से एक मोहरबन्द लिफाफे में जिस पर निविदा कार्य का नाम व "भाग अ" अंकित करना होगा। ई-टेंडर होने की स्थिति में भाग अ तथा भाग ब अलग अलग अपलोड किये जाने हैं।
10. निविदा प्रपत्र का भाग "ब" में निविदादाता द्वारा दी जाने वाली दर भरी जानी है तथा इस दर के प्रपत्र को एक पृथक मोहरबन्द लिफाफे में जिस पर कार्य का नाम व भाग "ब" अंकित हो प्रस्तुत की जानी है। ई-टेंडर होने की स्थिति में भाग "ब" निर्धारित प्रपत्र में अलग अपलोड किया जाना हैं।

11. उपरोक्त दोनों मोहरबन्द लिफाफे को एक अन्य लिफाफे में मोहरबन्द करके उस पर कार्य विवरण व निविदा खुलने की तारीख अंकित करते हुये निर्धारित अवधि से पूर्व प्रस्तुत किया जाना आवश्यक है। यह सिर्फ उन निविदाओं के लिए लागू होगा जिसमें ई-निविदा नहीं भरी जानी है।
12. निविदादाता द्वारा सम्बन्धित कार्य के लिये प्रस्तुत की जाने वाली निविदा के भाग "अ" में चाही गई वांछित सूचनाएं एवं दस्तावेजों व निर्धारित ई.एम.डी. (अमानत राशि) जमा होने के आधार पर योग्य पाये जाने वाले निविदादाताओं की निविदाओं के सम्बन्धित भाग "ब" को खोला जावेगा ।
13. निविदादाता द्वारा प्रस्तुत निविदा पत्र के भाग "अ" में किसी भी अपूर्ण सूचना अथवा सम्बन्धित दस्तावेजों की सत्यापित प्रति या ई.एम.डी. (अमानत राशि) के अभाव में अयोग्य घोषित किये जाने पर उनके द्वारा प्रस्तुत भाग "ब" पर विचार नहीं किया जावेगा ।
14. निविदा पत्र के भाग "ब" में सम्बन्धित कार्य हेतु निविदादाता द्वारा प्रस्तुत दरो का उल्लेख अंको एवं शब्दों में स्पष्ट रूप से अंकित करना आवश्यक होगा । किसी प्रकार की ओवरराईटिंग पर सूक्ष्म हस्ताक्षर करना होगा। किसी संशय की स्थिति में शब्दों में लिखी राशि को ही मान्य किया जावेगा। ई-टेंडर होने की स्थिति में दरें निर्धारित प्रपत्र में ही भरी जानी है।
15. सफल निविदादाता को जयपुर दुग्ध संघ का नोमिनल सदस्य बनना आवश्यक है।
16. किसी प्रकार की शर्त जोड़ने एवं हटाने का अधिकार निविदादाता को नहीं होगा।
17. निविदादाता को निविदा पत्र के समस्त पृष्ठों पर हस्ताक्षर करना आवश्यक होगा। ई-टेंडर होने की स्थिति में प्रत्येक पृष्ठ पर हस्ताक्षर कर अपलोड किया जाना होगा।
18. किसी भी निविदा को पूर्ण या आंशिक रूप से स्वीकार या अस्वीकार करने का अधिकार प्रबन्ध संचालक महोदय में निहित रहेगा।
19. फर्म के प्रकार में किसी भी तरह का परिवर्तन होने पर अनुबन्धकर्ता को इस कार्यालय में सूचित करना आवश्यक है। परन्तु यह परिवर्तन किसी भी पूर्व पार्टनर को अनुबन्ध के दायित्व से मुक्त नहीं करेंगी । परिवर्तन के पश्चात भी अनुबन्धकर्ता फर्म अनुबन्ध की शर्तों से बंधी हुई रहेंगी ।
20. कार्य आदेश देने के 15 दिवस के अन्दर समस्त औपचारिकतायें पूर्ण कर कार्य प्रारम्भ करना होगा। जिसके अभाव में कार्य आदेश निरस्त कर अमानत राशि जब्त की जा सकेगी ।
21. किसी भी विवाद की स्थिति में न्यायाधिकरण क्षेत्र जयपुर मान्य होगा ।
22. निर्धारित अवधि के बाद प्रस्तुत/अपलोड किये गये निविदा प्रपत्र पर विचार नहीं किया जावेगा ।
23. निविदायें सीलबन्द लिफाफे में प्रकाशित निविदा सूचना एवं ठेके की शर्तों के अनुसार निर्धारित समय में संलग्न प्रार्थना पत्र में अपना पूरा स्थायी पता व पत्र व्यवहार करने का पता टेलीफोन नम्बर अपना ई-मेल पता इत्यादि बिना किसी अधिलेखन (OVER WRITING) के प्रविष्टियाँ पूर्ण कर प्रत्येक पृष्ठ पर इस आशय के साथ कि मैंने प्रत्येक शर्त को पढ लिया है व समझ लिया है अपने हस्ताक्षर कर जमा कराना होगा। निविदादाता /अनुबन्धकर्ता को कोई भी सूचना उसके ई-मेल के पते पर प्रेषित की जा सकती है। ई-मेल पर भेजी गई सूचना निविदादाता/अनुबन्धकर्ता को उसी दिन प्राप्त हुई मानी जावेगी ।
24. डेयरी प्रशासन द्वारा निविदादाता तके कार्यालय एवं अन्य संस्थाओं , जंहा विशेष शर्तों के अनुसार अनुभव प्रमाण पत्र निविदादाता द्वारा दिया गया है, का अवलोकन किया जा सकता है ।
25. यदि कोई निविदादाता द्वारा कोई तथ्य छुपाया जाता है जोकि अनुबन्ध अवधि में सामने आता है तो अनुबन्ध निरस्त कर धरोहर राशि/सुरक्षा राशि/बैंक गारंटी एवं अन्य देय भुगतान जब्त कर लिया जावेगा ।
26. व्यवस्था में परिवर्तन होने पर एवं संघ हित में अनुबन्ध अवधि से पूर्व समाप्त करने का अधिकार संघ के पास होगा।
27. संघ हित में विशेष परिस्थिति उत्पन्न होने पर अनुबन्ध की शर्तों में कोई शर्त जोड़ी या घटाई जा सकती हैं।
28. मोहरबन्द निविदा निर्धारित तिथि व समय पर जयपुर जिला दुग्ध उत्पादक सहकारी संघ लि0, जयपुर के कार्यालय में खोली जावेगी व उस समय निवेदक स्वयं या उसका अधिकृत प्रतिनिधि को उपस्थित रहने हेतु इजाजत होगी । ऐसा इसलिये भी आवश्यक है कि उस दिन आवश्यक होने पर निविदा दरों पर नेगोशियेशन भी हो सकता हैं। ई-टेंडर होने की स्थिति में निर्धारित तिथि एवं समय पर निविदाएं डाउनलोड की जावेगी।

29. निविदादाताओं द्वारा प्रेषित की गई दरें जयपुर दुग्ध संघ प्रशासन के पास विचार कर नियमानुसार स्वीकार करने के लिये निविदा खुलने की तिथि से तीन माह तक खुला रखना होगा।
30. अनुबंधकर्ता द्वारा सम्पादित कराये गये कार्य का विवरण के समय निर्धारित प्रपत्र में भुगतान हेतु बिल अनुभाग अधिकारी द्वारा प्रमाणीकरण करवाकर कार्यालय में कार्य पूरा होने अथवा प्रत्येक माह की समाप्ति पर माह की पांच तारीख तक प्रस्तुत किया जायेगा। अनुबंधकर्ता द्वारा प्रस्तुत बिल में से नियमानुसार कटौती की जावेगी।
31. अनुबंधकर्ता को उस पर लागू समस्त अधिनियमों कानूनों जैसे कारखाना अधिनियम, मजदूरी भुगतान अधिनियम, औद्योगिक विवाद अधिनियम, कांटेक्ट लेबर एक्ट 1970, आयकर अधिनियम, कर्मचारी भविष्य निधि अधिनियम, कर्मचारी राज्य बीमा अधिनियम, बाल श्रमिक रोकथाम एवं रेग्युलेशन एक्ट 1986 एवं आईएसओ 2000 के सिद्धान्तों की अनुपालना स्वयं को करनी होगी।
32. अनुबंधकर्ता को अपने प्रत्येक कर्मकार के लिये रु. 05 लाख बीमित मूल्य का दुर्घटना बीमा करवाना अनिवार्य है। कार्य के दौरान कर्मकार के साथ किसी भी प्रकार की दुर्घटना होने पर समस्त कार्यवाही करने का दायित्व अनुबंधकर्ता का होगा।
33. अनुबंधकर्ता को अपने कर्मकारों का स्वास्थ्य परीक्षण प्रत्येक 06 माह में करवाना आवश्यक है एवं सम्बन्धित रिकार्ड संस्था में देना होगा।
34. अनुबंधकर्ता अथवा उसका प्रतिनिधि अपने या संघ में किसी अन्य अनुबंध के अधीन सुपरवाइजर/कर्मकार की तरह कार्य नहीं करेगा।
35. कार्य स्थल पर अनुबंधकर्ता अथवा उसका सुपरवाइजर कार्य के दौरान उपस्थित होना चाहिए।
36. अनुबंधकर्ता को कोई भी शर्त जोड़ने अथवा हटाने या परिवर्तन करने का अधिकार नहीं होगा। अनुबंधकर्ता द्वारा किसी भी शर्त के उल्लंघन करने पर शास्ति आरोपित करने अथवा बिना किसी नोटिस या कारण बताये अनुबंध समाप्त करने का अधिकार दुग्ध संघ, जयपुर के प्रशासन का होगा।
37. प्रबन्ध निर्देशानुसार कार्य सम्पादित करवाने हेतु अनुबंधकर्ता को स्वयं या उसके द्वारा नियुक्त प्रतिनिधि/पर्यवेक्षक के माध्यम से सम्बन्धित अनुभाग अधिकारी से अनिवार्य रूप से प्रतिदिन प्रति पारी सम्पर्क स्थापित करना होगा एवं आपात स्थिति में सम्पर्क स्थापित करने हेतु अनुबंधकर्ता या उसके प्रतिनिधि की उपलब्धता के सम्बन्ध में भी प्रबन्ध को अवगत कराना होगा।
38. Appeals:- 1st Appellate authority - Chairman, JZDUSS Ltd. 2nd Appellate authority - MD RCDF Ltd.
Procedure for appeal is mention at Annexure "A"
39. सम्बन्धित अनुबंधकर्ता से अनुबन्ध अवधि में जो भी सूचना या दस्तावेज इस संघ द्वारा मांगे जावें वे निश्चित अवधि में उपलब्ध करवाने आवश्यक होंगे यदि अनुबन्धकर्ता के द्वारा दस्तावेज/सूचना नहीं दी जाती है तो अनुबन्ध की शर्तों की अवहेलना माना जावेगा तथा प्रबन्धन इस अनियमिता के लिये अनुबन्धकर्ता पर शास्ती आरोपित कर सकेगा तथा अनुबन्ध भी निरस्त किया जा सकेगा।
40. अनुबंध अवधि के दौरान कार्य अंसतोषजनक होने पर प्रशासन द्वारा अनुबंध निरस्त किया जा सकता है। इस स्थिति में अनुबंधकर्ता की सुरक्षा राशि/ बैंक गारंटी एवं अन्य देय भुगतान भी जब्त किये जावेंगे।
41. अनुबन्ध अवधि के दौरान अनुबन्धित अनुबंधकर्ता द्वारा यदि वांछित सूचना उपलब्ध नहीं करवाई जाती हैं तो अनुबन्धकर्ता को बकाया नहीं प्रमाण पत्र एवं धरोहर राशि व अन्य कोई राशि वांछित सूचना उपलब्ध करवाने तक नहीं दी जावेगी। अनुबन्ध अवधि समाप्त हो जाने के पश्चात किसी भी अधिकार के अन्तर्गत यदि कोई सूचना वांछित होती है तो वह सूचना अनुबन्धकर्ता द्वारा उपलब्ध करवाया जाना आवश्यक होगा
42. निविदा प्रपत्र की सभी शर्तें अनुबन्ध का हिस्सा होगी।
43. यदि राज्य/केन्द्र सरकार द्वारा जीएसटी की दरों में वृद्धि/कमी की जाती है तो उसका समायोजन तदानुसार किया जावेगा। इसके अलावा अन्य कोई नया कर निविदा के पश्चात निर्धारित किया जाता है तो उसका भुगतान देय दरों के अतिरिक्त होगा।

अनुभाग IV : Bidding Forms

फॉर्म/दस्तावेज जो की प्रस्तुत किये जाने हैं:-

Form -1

TECHNICAL PROPOSAL SUBMISSION FORM

(On the letter head of the Bidder)

{Location, Date}

To

Managing Director,
Jaipur Zila Dugdh Utpadak Sahakari Sangh Ltd.,
Near Gandhi Nagar Railway Station,
Jaipur-302015, Rajasthan

Dear Sir,

We, the undersigned, offer to provide the services for supply of Masseger bag with handle at Jaipur Dairy. In accordance with your Bid Proposals dated [Insert Date]. We are hereby submitting our Proposal, which includes this Technical and Financial Part Physically submission at Jaipur Dairy.

We hereby declare that:

- (a) All the information and statements made in this Bid/Proposal are true and we accept that any misinterpretation or misrepresentation contained in this Bid/Proposal may lead to our disqualification by the Management Jaipur Zila Dugdh Utpadak Sahakari Sangh Ltd., Jaipur and action may be taken against us under the provisions of the Act and the Rules.
- (b) Our Proposal shall be valid and remain binding upon us for the required period of 90 Days.
- (c) We declare that we have complied with the and shall continue to comply with the provisions of Code of Integrity contained in the Bid Document in competing for and in execution of the Contract and that we have no conflict of interest in accordance.
- (d) We meet the Eligibility and Qualification criteria as required in the Bid Document.
- (e) Our Bid/Proposal is binding upon us and subject to any modifications resulting from the Contract negotiations.
- (f) We undertake, if our Proposal is accepted and the Contract is signed, to initiate the Services related to the assignment no later than the period stated in the Bid Document.
- (g) We understand that the Jaipur Zila Dugdh Utpadak Sahakari Sangh Ltd., Jaipur not bound to accept any Proposal that it receives.

We remain,

Yours sincerely,

Authorized Signature {In full and initials}: _____

Name and Title of Signatory: _____

Name of Bidder (firm's/ company's name): _____

In the capacity of: _____

Address: _____

Contact information (phone and e-mail): _____

Form-2

BIDDER'S ORGANIZATION AND EXPERIENCE

Bidder's organization and an outline of the recent experience of the Bidder that is most relevant to the assignment. For each assignment, the outline should indicate, the duration of the assignment, the contract amount and the Bidder's role/involvement.

Bidder's Organization

1- Name & full address of the firm

Submitting thoff linoff linoff line tender (In block letters)

Phone No. _____ Mobile No. _____

Fax No. _____ Email address _____

2- Addressed to : JZDUSS. Ltd., Near Gandhi Nagar Railway station Jaipur 302015

3- Office Location (Complete address)

.....

Phone No. _____ Mobile No.

Fax No _____ Email address_

4- Name of the person/sauthorizedtoNegotiate and sign the contract

(Designation / status inthefirm)

(Enclose an attested photocopy of power of attorney issued by all partners/director in favour of nominated person).

5- Status of tendererwithsignature

: Individual/ HUF/ firm/ company

(tickmarkonly)

(Specify the details in enclosed annexure-I)

(Mandatory: Before making any change in constitution of the firm, it will be intimated to JZDUSS LTD., Jaipur for approval).

6- Earlier experience in this field(ifany)

: Enclose thedocument/s.

7- Tender Fee Details:

Rs..... DD No..... date...../2025

JZDUSS Ltd. / Name of the Bank..... Branch.....

(The DD should be in favour of JZDUSS Ltd. payable at Jaipur)

8- EMD Details:

DD No..... dated...../2025

JZDUSS Ltd. / Issued byBank.....Branch.

(DD should be infavour of JZDUSS Ltd., payable at Jaipur. No interest will be payable on EMD.)

09. (a) PAN Card/No..... (Attach attestedPhotocopy)

(b) GSTN No (Attach attestedPhotocopy)

10. Details of the Bankers: Name.....

Branch.....District.....State.....

11. Acc. No.....IFSC Code.....

FORM -3

Bid Security in form of Bank Guarantee

[To be issued by a Scheduled Bank in India and must be duly stamped]

[insert Bank's Name, and Address of Issuing Branch or Office]

Beneficiary:

The Managing Director

Jaipur Zila Dugdh Utpadak Sahakari Sangh Ltd.,

Near Gandhi Nagar Railway Station, Jaipur-302015 Rajasthan

Date: *[insert date]*

BID GUARANTEE No.: *[insert number]*

We have been informed that *[insert name of the Bidder]* (hereinafter called "the Bidder") has submitted to you its Bid dated *[insert date]* (hereinafter called "the Bid") for the execution of supply of at Jaipur Dairy

Under Bid No. *[insert BID number]*. Furthermore, we understand that, according to your conditions, bid must be supported by a Bid Security.

At the request of the Bidder, we *[insert name of Bank]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of *[insert amount in figures]* *[insert amount in words]* upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the Bid/Tender conditions, because the Bidder:

- (a) has withdrawn its Bid/Tender during the period of Bid validity specified by the Bidder in the Form of Bid; or
- (b) Having been notified of the acceptance of its Bid by the Jaipur Zila Dugdh Utpadak Sahakari Sangh Ltd., Jaipur during the period of Bid/Tender validity,
 - (i) Fails or refuses to execute the Contract Form, if required,
 - (ii) Fails or refuses to furnish the performance security/additional performance security in accordance with the Instructions to Bidders (ITB),
 - (iii) Does not accept the correction of errors in accordance with the ITB, or
 - (iv) Breaches any provision of the Code of Integrity specified in ITB;

This guarantee will expire: (a) if the Bidder is the successful Bidder, upon our receipt of copies of the contract signed by the Bidder and the performance security issued to you upon the instruction of the Bidder; and (b) if the Bidder is not the successful Bidder, upon the earlier of (i) our receipt of a copy your notification to the Bidder of the name of the successful Bidder; or (ii) 120 days after the expiration of the Bidder's Bid/Tender.

Consequently, any demand for payment under this guarantee must be received by us at the office on or before that date.

The Guarantor has power to issue this guarantee and discharge the obligations contemplated herein, and the undersigned is duly authorised to execute this Guarantee pursuant to the power granted under _____.

Name _____

In the capacity of _____

Signed _____

Duly authorized to sign the Bid Security for and on behalf of _____

Date _____

Bank's Seal _____ of Bid Security

FORM -4**(ON THE LETTER HEAD OF THE BIDDER)****Declaration by the Bidder in compliance of Section 7 & 11 of the Act****Declaration by the Bidder**

In relation to our Bid/Tender submitted to Managing Director, Jaipur Zila Dugdh Utpadak Sahakari Sangh Ltd., Jaipur-302015, Rajasthan

For Massger Bag at Jaipur Dairy, Jaipur

In response to their Bid/Tender No..... Dated we hereby declare under Section 7 and 11 of the Rajasthan Transparency in Public Procurement Act, 2012, that;

1. We possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the JZDUSS Ltd..
2. We have fulfilled our obligation to pay such of the taxes payable to the Central Government or the State Government or any local authority, as specified in the Bidding Document;
3. We are not insolvent, in receivership, bankrupt or being wound up, not have our affairs administered by a court or a judicial officer, not have our business activities suspended and are not the subject of legal proceedings for any of the foregoing reasons;
4. We do not have, and our directors and officers not have, been convicted of any criminal offence related to our professional conduct or the making of false statements or misrepresentations as to our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. We do not have a conflict of interest as specified in the Rajasthan Transparency in Public Procurement Act, the Rajasthan Transparency in Public Procurement Rules and this Bidding Document, which materially affects fair competition;
6. We have complied and shall continue to comply with the Code of Integrity as specified in the Rajasthan Transparency in Public Procurement Act, the Rajasthan Transparency in Public Procurement Rules and this Bidding Document, till completion of all our obligations under the Contract.

Date: Signature of Bidder/service provider

Place: Name :

Designation:

Address:

FORM -5

(ON THE LETTER HEAD OF THE BIDDER)

POWER OF ATTORNEY

(On Stamp paper of appropriate value and attested by notary)

Know all men by these presents, We.....(name and address of the registered office) do hereby constitute, appoint and authorise Mr & Mrs..... (name and residential address) who is presently employed with us and holding the position of as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our Bid for selection as Bidder for supply of electroice weigh scale. Including signing and submission of all documents and providing information/responses to JZDUSS Ltd. in all matters in connection with our Applicant for the said Assignment.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Dated this the Day of Acceptance

For Name & signature

(Name and designation of the person(s) signing on behalf of the Applicant)

FORM -6

Format for Pre-bid queries

Name of the Bidder/Service Provider:

Address:

Telephone No.:

Fax No:

Mobile No:

Email ID:

	Section No. – Clause No. – Paragraph/Bullet No.	Corresponding page no in the Bid Document	Particulars of the query / clarification	Remarks of JZDUSS Ltd.

Authorized Signatory

Designation

[The queries have to be submitted through e-mail in word document (not a PDF) to JZDUSS Ltd. dctjicaproject@jaipurdairy.com latest by 7 Days before the date of Pre-bid Conference. The bidder should send the queries through official e-mail IDs only.]

Form No: 7**शपथ पत्र***(On the letter head of the Bidder)*

मैं /हम निविदादाता पुत्र श्रीपता.....
(फर्म के नाम से निविदा भरने की स्थिति में यह शपथ पत्रा फर्म के प्रोपराइटर/सभी पार्टनर/सभी डायरेटर द्वारा भरा जावेगा) सशपथ घोषणा करता हूं कि

1. मैं/हमारे द्वारा जयपुर संघ अथवा संघ के अधिकारियों / कर्मचारियों के विरुद्ध (संघ से सम्बन्धित कार्य के बारे में) किसी भी न्यायालय अथवा कहीं और किसी भी प्रकार का वाद लम्बित नहीं है ।
2. जयपुर संघ द्वारा मेरे/हमारे के विरुद्ध किसी भी न्यायालय अथवा कहीं और किसी भी प्रकार का वाद लम्बित नहीं है ।
3. मेरा/हमारा पूर्व में संघ द्वारा किसी भी कारण से अयोग्य नहीं किया गया है/निलम्बित नहीं / अनुबंध निरस्त नहीं किया गया है / ब्लेक लिस्टेड नहीं किया गया है ।
4. मेरा/हमारा संघ के किसी भी अधिकारी/कर्मचारी/संचालक मण्डल के सदस्य से/दुग्ध समितियों के पदाधिकारी (As on date of submission of tender) वित्तीय सम्बन्ध नहीं है ।
5. मेरा/हमारा संघ के संचालक मण्डल के सदस्य/दुग्ध समितियों के पदाधिकारी/अधिकारी /कर्मचारी से रक्त सम्बन्ध नहीं है ।
6. मैं/हम दिवालिया/नाबालिग/अस्वस्थ मस्तिष्क के नहीं है ।
7. मैं/हम संघ के समान/प्रतिस्पर्धी कार्य/व्यापार मे लिप्त नहीं है ।
8. मैं/हम वर्तमान में किसी भी अन्य प्रतिस्पर्धी ब्रांड के कार्यालय/संयंत्र में अनुबंध के अंतर्गत कार्यरत नहीं हैं ।
9. मेरे/हमारे द्वारा प्रस्तुत शपथ पत्रा में दी गई घोषणा गलत पायें जाने पर मेरी/हमारी धरोहर /सुरक्षा राशि/बैंक गारंटी/अन्य देय भुगतान संघ में जब्त समझी जावेगी एवं टेण्डर की अवधि के दौरान तथ्य उजागर होने पर टेण्डर को निरस्त भी किया जा सकेगा। जिसके लिए मैं/हम स्वयं जिम्मेदार रहूंगा ।

Form No: 8

TENDER ACCEPTANCE DECLARATION

(On the letter head of the Bidder)

Tender Reference No. _____

Tender ID No. _____

Name of Tender / Work / Item _____

Dear Sir,

I / We have downloaded / obtained thoff linoff linoff line tender documents (s) for the above mentioned "Tender / Work / Item" from the web site(s) namely:

_____ as per your advertisement, given in the above mentioned website(s).

1. I / We hereby certify that I/We have read and understood the entire terms and conditions of the off line tender documents (including all documents like Special Notes, annexure(s), Schedules(s), Specifications of the item(s), etc.) which form part of the contract agreement and I / We shall abide hereby the terms / conditions / clauses contained therein.
2. The corrigendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter.
3. I / We hereby unconditionally agree & accept thoff linoff line tender conditions of above mentioned tender document(s) corrigendum(s) in its totality / entirety.
4. In case any provisions of this tender are found violated or breached then your department / organization shall without prejudice to any other legal right or remedy be at liberty to reject this tender / bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, With Official Seal & D

अनुभाग – V

CONTRACT FORMS AND PERFORMANCE SECURITY

(To be executed on Non-Judicial Stamp Paper of appropriate value)

RATE CONTRACT FOR SUPPLY OF **Messenger Bag**

Between

Managing Director,

Jaipur Zila Dugdh Utpadak Sahakari Sangh Ltd.,

Near Gandhi Nagar Railway Station, Jaipur-302015

and

[Name of the Bidder/Service Provider]

Dated:

AGREEMENT

(On non judicial stamped paper of appropriate value)

- 1) An agreement made this _____ day of _____ between M/s. _____ hereinafter called "approved Bidder/Service Provider " which expression shall where the context so admits, be deemed to include his heirs, successors, executors and administrators of the one part and the Jaipur Zila Dugdh Utpadak Sahakari Sangh Ltd., Near Gandhi Nagar Railway Station, Jaipur-302015 of the other part.
- 2) Whereas the approved Bidder/Service Provider has agreed with the Jaipur Dairy for supply of **Messenger Bag**, etc all those articles set forth in the LOI/LOA/work order issued vide No.----- dated ----- and in the manner set forth in the aforesaid order.
- 3(a) And whereas the approved Bidder/Service Provider has deposited a sum of Rs. ----- in form of Bank Guarantee as Performance security for the due performance of the agreement.
- 3(b) And whereas the approved Bidder/Service Provider has agreed:
 - (i) to keep the performance security with the Jaipur Dairy in form of Bank Guarantee for contract period or such extended period so as to cover the period of performance of contract i.e. for **supply of messenger bag** etc as per the LOI/LOA/ work order.
 - (ii) That no interest shall be paid by the Jaipur Milk Union on the performance security deposit.
 - (iii) That in case of breach of any terms & conditions of the aforesaid conversion LOI/LOA/work order of this agreement by the approved Bidder/Service Provider, the amount of the performance security shall be liable to forfeiture in full or part by the Federation.

NOW THESE PRESENT WITNESS

- 1) In consideration of the payment to be made by the Jaipur Dairy at the rates set forth in the aforesaid LOI/LOA/work order, the approved Bidder/Service Provider will duly supply of Messenger Bag all those articles

set forth in the work order issued and in the manner set forth and within the period stipulated in the conditions of the Bid/tender and order.

- 2) The conditions of the Bid/Tender as given in the Bid/tender document for the work, conditions of the aforesaid LOI/LOA/work order and also any subsequent amendment as may be issued by the Jaipur Dairy will be deemed to be taken as part of this agreement and are binding on the parties executing this agreement.
- 3) That all the terms and conditions of the Bid/Tender Form including its Annexures stands ipso facto included as terms of this agreement as inseparable part of this agreement and binding on approved Bidder/Service Provider.
 - (a) For any shut down / break down in the equipment / plant at the Jaipur Dairy for which the delay occurs for the unloading of trucks received than no penalty will be charged from approved bidder / service provider.
 - (b) In the event of receiving repeated complaints in writing from the Jaipur Dairy, MD, Jaipur Zila Dugdh Utpadak Sahakari Sangh Ltd., may decide to recover suitable amount towards such losses from the approved Bidder/Service Provider and such decision of MD, Jaipur Zila Dugdh Utpadak Sahakari Sangh Ltd. shall be final and binding on the approved Bidder/Service Provider.
- 4) The mode of payment will be as specified in the Bid documents. Work shall be effected and completed in the manner and time specified in the LOA/work order/bid document. In case the approved Bidder/Service Provider fails to execute the work within the time specified in the aforesaid LOA/work order, the conditions of liquidated damages and penalty those for late completion of work as stipulated in the aforesaid work order/contract shall be enforced.

If the Bidder/Service Provider considers at any time during the performance of the Contract that he is unable to meet the agreed dates and deadlines set forth for various deliverables due to occurrence of an event of Force Majeure or any other reasons, it may request in writing immediately on the occurrence of cause of hindrance to the Jaipur dairy to execute the work. The Jaipur dairy, after considering the reasons and justifications, may consider request without liquidated damages.

5) Amicable Settlement

The parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or the interpretation thereof. In the event a dispute, differences or claim arises in connection with the interpretation or implementation of this Contract, the aggrieved party shall issue a written notice setting out the dispute/ differences or claim to the other party. Parties shall first attempt to resolve such dispute through mutual consultation. If the dispute is not resolved as aforesaid within 30 days from the date of receipt of written notice, the matter will be referred for Arbitration.

- 6) All disputes and difference arising between the parties out of the agreement or incidental thereto shall be decided by arbitration under the provisions of the Arbitration and conciliation Act, 1996 or any other law for the time being in force and the same shall be final and binding on both the parties.
- 7) All the disputes pertaining to the said contract shall vest to the jurisdiction of Courts at Jaipur.

8) All terms & conditions of thoff linoff line tender shall be part of this agreement.

In witness whereof the parties hereto have set their hands on the _____ day _____.

SIGNATURE OF THE
APPROVED SUPPLIER:

Witness No.1

Signature : _____

Name : _____

Address : _____

Witness No.2

Signature : _____

Name : _____

Address : _____

SIGNATURE FOR AND ON
BEHALF OF the JZDUSSL:

Witness No.1

Signature: _____

Name : _____

Address : _____

Witness No.2

Signature : _____

Name : _____

Address : _____

जयपुर जिला दुग्ध उत्पादक सहकारी संघ लि०

गॉधी नगर रेल्वे स्टेशन के पास, जयपुर-302015

डीटीसी जायका प्रोजेक्ट के अन्तर्गत Messenger Bag आपूर्ति हेतु वित्तीय भाग

(भाग ब)

1. निविदादाता का नाम व पता:
2. निविदादाता का स्थानीय पता:
3. स्थाई पता:
4. दूरभाष नं०
5. ईमेल
6. मोबाइल नं०
7. पैन नं०
8. बैंक विवरण

दररु. प्रति बैग (जीएसटी सहित)

शब्दों में रूपयें प्रति बैग (जीएसटी सहित)

प्रमाणित किया जाता है कि उपरोक्त विवरण मेरी जानकारी के अनुसार सत्य है तथा किसी भी संबंधित तथ्य को छुपाया नहीं गया है। यदि उपरोक्त तथ्य असत्य पाये जावे तो हमारी निविदा निरस्त की जा सकती है। जिसके लिए हम स्वयं जिम्मेदार होंगे।

दिनांक:

निविदादाता के हस्ताक्षर
मय् सील